



सामग्री प्रबंधन अनुभाग
भारतीय प्रौद्योगिकी संस्थान, रुड़की
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GSTIN-05AAALI0033R1Z5
PAN-AAALI0033R

Material Management Section
Indian Institute of Technology Roorkee
Roorkee-247667(Haridwar)
(Uttarakhand) (India)
Phone-(O) 01332-28-4293, 4693
E-mail: mmiitr@iitr.ac.in

PO No:- 2024250719/MM-14/IITR/2025-26/Laptop/A&P/4

Date:- 3-Apr-25

कय आदेश / PURCHASE ORDER

Order To

M/s PROSYS COMPUTERS
18 N. C. Ramachander Complex
22-Civil Lines, Roorkee-247667
E-mail:- sandy_prol@yahoo.com
Ph. No.: 9897012305/9760012325
GSTIN: 05AAOFP8617L1ZN

Dear sir,

With reference to below mentioned quotation no. & tender ID published on <https://eprocure.gov.in/eprocure/app>, we hereby place an order with you for the supply of the following item(s) on the terms and conditions as given below:-

Quotation No.

PSC/24-25/IITR/AP_RS/1203

Date: 12/03/2025

Tender ID: 2025_IITR_851226_1

SR NO	ITEM NAME & DESCRIPTION	QTY	UOM	RATE IN INR	AMOUNT IN INR
1	Laptop (Make & Model : DELL XPS 14) (HSN Code : 8471)	1	No.	INR 2,27,100.00	INR 2,27,100.00
For Detailed Technical Specification plz refer Quote & annexure-VI					
				SUB TOTAL	INR 2,27,100.00
				GST@18%	INR 40,878.00
				GRAND TOTAL	INR 2,67,978.00

Total Amount (in words): Rs. Two Lac Sixty Seven Thousand Nine Hundred Seventy Eight Only.

Terms and conditions:

1. FOR :	Architecture & Planning, IIT Roorkee	item has to be delivered to	Prof. Ram Sateesh Pasupuleti, Architecture & Planning, IIT Roorkee
2. Payment:	100% payment will be made after satisfactory delivery of material duly certified by the HOD/P.I.		
3. GST:	As mentioned above or as applicable as per Govt rules.		
4. Delivery Period :	30 days from the date of issue of purchase order.		
5. Warranty:	3 Years From the Date of Successful Installation of complete Equipment.		
6. Penalty:	A penalty of 0.5% of the total order value per week shall be levied for the delay subject to a maximum of 5% of the total order value. In case of the non-supply of the item/service after the acceptance of the work/supply order, EMD & PBG (if submitted) will be forfeited by the Institute. Also, the firm will be debarred from any future bidding process of IIT Roorkee for a period of a minimum two year.		
7. Rejection:	Items if found not as per the required specification would be rejected.		
8. Arbitration and other terms & conditions overleaf will be applicable as per Annexure-A.			

Note 1:- Please share the original invoice & all other relevant documents to the concern indenter at the time of delivery/installation for payments to avoid delay in payments.

Deputy Registrar
Material Management

Copy to:

- Dean SRIC: This cost is chargeable project code: OBU-2519-APD/24-25
- INDENTER: Prof. Ram Sateesh Pasupuleti, Architecture & Planning, IIT Roorkee
Email: ram.pasupuleti@ar.iitr.ac.in Ph. 01332-28-4874, +91-8085280264

GENERAL TERMS AND CONDITIONS

1. On receipt of Purchase Order please arrange to provide Proforma Invoice, HS Code & Bank Details immediately.

2. ARBITRATION CLAUSE

If any dispute arises out of the interpretation of any clause of this Purchase Order/Work Order or with respect to any other matter connected with or arising out of any work/service to be done or completed pursuant to this Purchase Order/Work Order, the aggrieved party shall first serve the Statement of its Grievances to the other party in which the complete details and description of its grievance should be mentioned descriptively. The true copies of all the relevant documents shall be filed with this Statement by the aggrieved party. Both the parties shall then make utmost endeavor to settle the disputes amicably amongst themselves.

In case the parties fail to settle their disputes amicably amongst themselves or if any dispute remains unsettled while other disputes are settled, the aggrieved party shall serve a Notice to the other party and to the Director of the Indian Institute of Technology-Roorkee, intimating its desire to invoke the Arbitration for the settlement of the said disputes or any of the unsettled dispute. Such Notice invoking Arbitration shall strictly be given in compliance of the provisions of the Arbitration & Conciliation Act, 1996 or any other statute in force and ruling the law of Arbitration at that time. Such notice shall grant the time not less than 30 days to other party for the appointment of the Arbitrator. The aggrieved party shall specifically and in very clear terms mention the points of Reference desired to be referred to the Arbitrator, give out the details and description of the dispute which it tends to get settled by the process of the Arbitration. The Notice invoking Arbitration shall contain the true copies of all the relevant documents on which the aggrieved party shall put reliance in support of its claim.

After service of the Notice invoking Arbitration, the Director of the Indian Institute of Technology Roorkee shall appoint the Sole Arbitrator for resolution of the dispute/s or any of the unsettled dispute/s within a period of thirty clear days from the date of receipt of the Notice invoking Arbitration from the aggrieved party. The Arbitration proceedings shall be commenced strictly in compliance of the provisions of the Arbitration & Conciliation Act, 1996 or any other statute in force and ruling the law of Arbitration at that time. The language of Arbitration proceedings shall English. The venue of Arbitration will be the premises of the Indian Institute of Technology-Roorkee.

For the purpose of the provisions of the Arbitration & Conciliation Act, 1996 or any other statute in force and ruling the law of Arbitration at that time and for any legal action with regard to this Arbitration and for the purpose of any matter arising out of Arbitration proceedings under this Purchase Order / Work Order, the Courts situate at Roorkee shall only have the jurisdiction to try the legal action. In this regard, the Commercial Courts having jurisdiction over Roorkee in the matters pertaining to Commercial disputes or action arising out of any Arbitral Award passed during the course of the Arbitral proceedings held and commenced in Roorkee (currently the Commercial Courts located at Dehradun have jurisdiction over the Commercial disputes and the Arbitral Award passed during the course of the Arbitral proceedings held and commenced in Roorkee) shall only have the jurisdiction to try Such legal action. All the legal proceedings shall be subject to the territorial and geographical jurisdiction of Hon'ble High Court of Uttarakhand.

3. **GST:-** Will be paid extra if applicable. In case you claim GST, the following certificates may be recorded on the bill:

"CERTIFIED that the goods.....on which the GST has been charges have not

been exempted the GST or the rules made there under. The charges on account of GST

on these goods are correct under provision of the relevant act or the rules made there under.

CERTIFIED further that we.....(Our Branch or Agent).....(Address).....

are registered as dealers in the state of.....under registration No.....for purpose of GST."

4. The material will be accepted only after inspection at the Department. If not found suitable or according to the specifications, the same will be returned at your cost and risk.

5. **PAYMENT:** 100% payment will be made after satisfactory delivery of material duly certified by the HOD/P.I.

6. Claims on account of Octroi, Railway/Motor freight, insurance charges, if admissible under the terms of the supply order and not included in the amount of the order, should be supported with vouchers, failing which the same will not be paid. If at the time of checking, it is found that the material/equipment is in damaged condition, the supplier shall be informed about the same immediately. The supplier should then take appropriate action to lodge his claim with the insurance company. The Department shall, in no way, be responsible for any loss to the supplier due to damage/breakage of material/equipment during the execution of this order.

7. All correspondence regarding this purchase order should be addressed to the Dy. Registrar (MM), IIT, Roorkee.

8. All dispute are subject to Roorkee jurisdiction only.